



Minutes
Human Services and Health Department Board Meeting
Wednesday, September 5, 2018-6:00 pm
Henry Dodge Building
Room G52
199 County Rd DF, Juneau, WI 53039

1. Call to Order by Chairperson Mary Bobholz at 6:00pm
2. Roll Call and Non-Committee Member County Board Attendance

Board Present: Mary Bobholz, Mark Roesch, Stephanie Justmann, Lois Augustson, Becky Glewen, David Godshall, Tim Kemmel, Kira Sheahan-Malloy

Absent/Excused: Jennifer Keyes

Staff Present: Director Becky Bell, Division Manager Monica Hooper, Division Manager Sheila Drays, Division Manager Alyssa Schultz, Supervisor Anne Connors, Supervisor Abby Sauer

Others Present: County Board Member William Hoekstra, Christina Beach-Baumgartner

3. Public Comment: None
4. Approval of the minutes of the August 1, 2018 meeting

Motion by Kira Sheahan-Malloy to approve August 1st minutes. Seconded by Mark Roesch. Motion carried with Lois Augustson abstaining.

5. DIRECTORS REPORT-Ms. Bell

A. Update: NetSmart Status/Billing/Next Steps

Division Manager Monica Hooper reported to the board that things are moving along with the Joxel Group and continuing to work on issues, Monica also stated that fiscal is up to date with billing. The tentative go live date is October 1, 2018

B. Changemaker Grant through Greater Watertown Area Foundation

Becky Bell informed the Human Services board that Human Services received a \$20,000 Changemaker Grant from the Greater Watertown Area Foundation. With these funds Human Services intends to purchase the Incredible Years curriculum and receive training regarding its use for Parenting Skills Groups.

6. BOARD ACTION

A. Request to remove Eugene Bord from Nutrition Advisory Council

Manager Sheila Drays reported to the board that the Nutrition Advisory Council voted to remove Eugene Bord from the council due to lack of participation and the council was unable to reach him.

Motion by Becky Glewen to approve the removal of Eugene Bord from the Nutrition Advisory Council. Seconded by Stephanie Justmann. Motion carried

B. Re-election of Ivan Elm, Barbara Rich and Caitlin Richardson to Nutrition Advisory Council

Motion by Tim Kemmel to approve re-election of Ivan Elm, Barbara Rich and Caitlin Richardson to the Nutrition Advisory Council. Seconded by Lois Augustson. Motion carried

- C. Approve Jody Langfeldt appointment to the Commission on Aging and Disability Services Board.

Motion by Stephanie Justmann to approve Jody Langfeldt's appointment to the Commission on Aging and Disability Services Board. Seconded by Kira Sheahan-Malloy. Motion carried

- D. Abolish the Position of Counselor I, II, or III-AODA and Create the Position of Psychiatric Therapist II-Outpatient Resolution

Director Becky Bell discussed the resolution abolishing the Counselor I, II or III-AODA position and creating the Psychiatric Therapist II-Outpatient. The Counselor position has recently been vacated and there are fiscal advantages to making this change. The Board indicated they wanted further information regarding these advantages. This resolution was tabled until the October Human Services and Health Department meeting.

7. COMMUNITY SUPPORT SERVICES REPORT-Ms. Drays

- A. Stats for July
- B. Dining Center Comments

Board Chairperson Mary Bobholz asked if there is any communication about the comments that are made at the dinning centers. Sheila Drays stated that Becky and she started meeting with Terry from Fiels and they will continue to do so. It was also decided to start sending the comments to Terry.

- C. Strategic Plan- SWOT Analysis

Supervisor Abby Sauer and Christina Beach-Baumgartner talked to the board about the SWOT Analysis in the packet. The Board will take the survey before the October board meeting.

8. CLINICAL & FAMILY SERVICES REPORT-Ms. Schultz

- A. Stats for July
- B. Out of home costs
- C. July report from Northwest Connections-After Hours Crisis
- D. Northwest Connections July expenses

9. FISCAL & SUPPORT SERVICES REPORT-Ms. Hooper

- A. Review July 2018 expenditures & revenues
- B. Discuss Johnson Block audit findings

Manager Monica Hooper reported to the board that Johnson Block released a draft of the audit and all findings have been rectified.

- C. Revenue and Expenditure Adjustment Forms
- D. 2019 Budget Process Update

Monica presented to the board a PowerPoint packet on the 2019 budget changes/updates. Monica also reported to the board that Human Services levy will decrease by \$229,000 for 2019.

Next Meeting will be October 3rd 2018 at 6:00pm

Adjourned at 6:57pm

Motion by Tim Kemmel to adjourn. Seconded by Kira Sheahan-Malloy. Motion carried



Lois Augustson, **Secretary**



Mary Bobholz, **Chairperson**



Kris Keith, **Recording Secretary**